



Halliwick Association of Swimming Therapy

Volunteer Policy

Agreed by Halliwick AST Executive on 15 September 2018

General points

Halliwick AST is run by volunteers.

All members have equal rights, no matter what their capacity.

Opportunity to volunteer with Halliwick AST is open to all.

A task description is suggested, but each volunteer will decide the limit of their input.

Volunteers may claim necessary expenses, with prior agreement with the treasurer. The expenses claim form must be used, and receipts produced.

Disclosure and Barring Service (DBS) checks

All volunteers who may have direct contact with children or vulnerable adults in the club situation, are offered a free Disclosure and Barring Service (DBS) enhanced disclosure.

Training

Each volunteer will be given an induction to the club. A written record will be signed by the volunteer and the Training Instructor.

Training will be provided where it is required, for the volunteer to carry out their chosen task. See also section on 'Helper training and qualification'.

Line management

Volunteers are supported by the Training Instructor. If a volunteer has any concerns or problems, the Training Instructor should be consulted. If this is not appropriate, the Chief Instructor or club Chair should be consulted.

This policy was written by Hull Optimists Swimming Club